

MEMORANDUM

From: Julie J. Armstrong, Charleston County Clerk of Court
Subject: Coronavirus (COVID-19) Office Operations
Date: March 23, 2020

In an effort to protect employees and citizens, effective immediately, the Charleston County Judicial Complex will only be open to the public Monday through Friday between 10 a.m and 2 p.m.

Any payments or filings should be done during this time period. However, the lobby will be available for drop-off filings during normal business hours of 8:30 a.m. to 5 p.m. Staff will also be available from 8:30 a.m. to 5 p.m. by phone or email.

For questions, please email clerkofcourt@charlestoncounty.org or by calling 843-958-5000 for Circuit Court or 843-958-4400 for Family Court.

Child support and alimony payments should be made to the South Carolina State Disbursement Unit in one of three ways:

- Personal Check mailed to: South Carolina SDU, P.O. Box 100302, Columbia, SC 29202
- Electronic Payment from Bank: www.expertpay.com
- Credit/Debit Card: www.e-childspay.com